

## IFEDC Paper and Presentation Proposal Abstract Submission Guideline

### Proposal and Presentation Abstract Content

A proper review of your abstract requires that it contain adequate information on which to make a judgment. An abstract must be a fully self-contained, capsule description of the paper. Written in English and containing **235-450 words**, paper proposals should include the following:

- **Objective/ Motivation/Scope (30-75 words):** Summarize the objective and the scope of the work. Why do we care about the problem and the results? What problem are you trying to solve? What is the scope of your work upon which an accepted paper will be based upon field data, lab data, original analysis, or computer work? What is the domain or topic area that it is really applicable to?
- **Methods, Procedures, Process (75-100 words):** Briefly explain your overall approach and application. How did you go about solving or making progress on the problem? What was the extent of your work? What important variables did you control, ignore, or measure?
- **Results, Observations, Conclusions (100-200 words):** Summarize the results and major conclusions to be presented in the paper and state specific conclusions of the work and how these differ from previous work on the same subject. State whether new information will be revealed and whether data from field, lab, or computer work will be included. Any major restrictions or limitations on the results should be stated. What's the answer? What are the implications of your answer? What were the possible applications of the information provided in the paper? How it can be applied? Are your results general, potentially generalizable, or specific to a particular case?
- **Technical Contributions/Novel/Additive Information (30-75 words):** Describe the technical, novel (new) or additive contributions that can be of benefit to and/or add to the technical knowledge base of the petroleum industry.
- **Key words:** 3-5.

### Paper Proposal Criteria

Proposal papers will be selected in accordance with the following criteria:

1. The substance of the proposed paper or poster must not have been published previously in trade journals or in other professional or technical journals.
2. The proposed paper or poster should contain significant new knowledge or experience in the oil and gas industry.
3. Data in the paper proposal must be technically correct.
4. A title is concise, yet descriptive of the primary content and application of the proposed paper.

### Commercialism

IFEDC (Its sub-meetings such as ICRSM, DIFC, URT, ICPMM and so on) is against use

of commercial trade names, company names, or language that is commercial in tone in the paper title, text or slides.

The proposed paper or poster may present information about equipment and tools to be used in exploration and production. Such paper proposals must show the definite applications and limitations of such equipment and should avoid undue commercialism and extensive use of trade names.

The presence of commercialism in the paper or poster may result in it being withdrawn from the conference program.

### **Copyright**

All authors of papers or posters presented at the conference will be required to complete and submit a copyright release form to IFEDC(its sub-meetings such as ICRSM, DIFC, URT, ICPMM and so on ) or submit the copyright exemption forms where applicable in the order requested.

### **Submittal**

1. Obtain necessary clearance on the proposed paper from your management.
2. Completed paper proposal must be received by the abstract submission deadline.
3. Authors are encouraged to submit their paper proposals through website: [www.ifedc.org](http://www.ifedc.org)

It is critical that all information requested on the form be provided in full. Abstracts include paper title, author name, organization / company, mailing address, telephone and e-mail for each author.

4. Technical and poster presentations for the conference will be selected from paper proposals submitted to the conference program committee.
5. Accepted technical session. Speakers will be offered a gift.
6. IFEDC assumes no obligation for expenses by authors for travel, lodging, food or other incidental expenses.

### **Guidelines for Accepted Paper Proposals**

1. Your paper proposal could be accepted for presentation in a technical or poster session.
2. Authors of accepted paper proposals will be notified in the month after the abstract submission deadline.
3. Authors whose abstracts are accepted will be required to provide a manuscript for inclusion in the conference *Proceedings*.